

## 2019-2020 Nomination Guidelines Backstage Excellence Award



The **Backstage Excellence Award** honors a group of students for demonstrating teamwork, professionalism and a commitment to excellence behind-the-scenes. Student run crews, costume crews, set construction crews, stagehands or any group of students who have dedicated time in a backstage capacity in one of the CAPA Marquee Awards-adjudicated musicals are eligible.

Teachers are responsible for nominating students for the Backstage Excellence Award and may only nominate one group of students for this award. Students should be nominated for contributing to their school's participating 2019-2020 CAPA Marquee Awards Program musical. Nominations will be reviewed by panel of local theatre professionals who will select winners to be honored at the CAPA Marquee Awards Showcase on Monday, May 18, 2020.

Teachers will be able to submit nominations starting on **November 1, 2019**. The deadline for nominations is **NOON** on **Friday, April 17, 2020**.

### How to Nominate Students:

Teachers should submit nominations online at [www.capamarqueeawards.com](http://www.capamarqueeawards.com). The following support materials should be submitted as a part of the online nomination form:

- **Letter of Recommendation:** In 750 words or less, discuss why you have nominated this student group for the Backstage Excellence Award and their contributions to the production.
- **Work Samples:** Please provide work samples that showcase the work completed by the nominated student group. You may submit up to 10 work samples. Work samples may include, but are not limited to: production photos, rehearsal reports, crew/shift lists, photo documentation of set or costume construction process, etc.

### How to Submit Support Materials:

All support materials must be submitted as a part of the online nomination form.

**Questions?** Contact us at [marqueeawards@capa.com](mailto:marqueeawards@capa.com).